

**TENDER NOTICE FOR PROVIDING  
GROUND HANDLING SERVICES AND BRIDGE MOUNTED EQUIPMENT SERVICES  
AT CHHATRAPATI SHIVAJI MAHARAJ INTERNATIONAL AIRPORT**

Pursuant to Operation Management and Development Agreement (“**OMDA**”), Mumbai International Airport Limited (“**MIAL**”) has the exclusive right and authority inter alia to operate, manage, develop and perform services and activities relating to non-aeronautical services at Chatrapati Shivaji Maharaj International Airport (“**CSMIA**” or “**Airport**”) and to contract with third parties to undertake the functions of MIAL. In accordance with the terms of the OMDA, MIAL is required to provide or cause to be provided, the infrastructure required for provision of services relating to ground handling and the bridge mounted equipment at CSMIA which shall include ramp handling, traffic handling, aircraft handling, aircraft cleaning, loading and unloading.

MIAL has decided to float a tender for separately awarding the rights to render Ground Handling Services and Bridge Mounted Equipment Services at CSMIA. An elaborate definition of the terms Ground Handling Services and Bridge Mounted Equipment Services (collectively, the “**Services**”) is set out in the Request for Qualification-cum-Request for Proposal (“**RFQP**”). At the end of the tender process, MIAL shall award the concessions separately for the Ground Handling Services and the BME Services. Hence, wherever necessary, all the relevant terms such as Services, Concession, Bid, Successful Bidder, Concession Agreement, etc. shall be read and understood in the context of each Concession separately.

In this regard, MIAL intends to issue an RFQP for the short-listing of Prospective Bidders who are interested in providing the Services (“**Prospective Bidders**”) and selection of the successful bidder(s). Further, MIAL shall consider the financial bids of the qualified bidders only for the purpose of award of each of the Concessions.

A Prospective Bidder willing to participate in the tender process shall be provided with the RFQP and other documents, subject to fulfilling the following conditions:

- (a) submission of the non-disclosure undertaking (“**NDU**”) as per the form attached in **Annexure A**, duly filled, initialled and stamped by the Prospective Bidder;
- (b) payment of a non-refundable fee of Rs. 5,00,000/- (Rupees five lakhs only) (“**RFQP Fee**”) by way of direct transfer to the bank account of MIAL as specified in the **Annexure B**; and
- (c) submission of the Registration Form as per the attached **Annexure C**, duly filled, initialled and stamped on the letterhead of the Prospective Bidder.

The scanned copy of NDU, proof of payment of RFQP Fees and Registration Form as specified in (a), (b) and (c) above shall be submitted on the email address **services.t2commercial@adani.com**, on or before **May 21, 2025, 5:00 PM IST**. Upon receiving the documents mentioned above, the Prospective Bidders shall be provided with access to the RFQP document.

The Prospective Bidder shall submit the original hard copy of NDU (in terms of Annexure A), to the following mailing address:

**General Manager - Finance,  
Mumbai International Airport Limited,  
Chhatrapati Shivaji Maharaj International Airport,  
Near Terminal 1 Arrivals, Santacruz (East),  
Mumbai - 400 099, India.**

The Prospective Bidders may seek further clarifications related to this notice through the e-mail (**services.t2commercial@adani.com**). Responses (if any) to the queries of Prospective Bidders shall be made available by MIAL by written e-mail to all the Prospective Bidders. MIAL reserves the right not to answer any particular query as it deems appropriate.

**ANNEXURE A**  
**Form of Non-Disclosure Undertaking**  
(on adequate stamp paper)

NON-DISCLOSURE UNDERTAKING

To,  
**General Manager - Finance,**  
**Mumbai International Airport Limited,**  
**Chhatrapati Shivaji Maharaj International Airport,**  
**Near Terminal 1 Arrivals, Santacruz (East),**  
**Mumbai - 400 099, India.**

**Re: Non-Disclosure Undertaking**

Dear Sir/ Ma'am,

- (a) We acknowledge that Mumbai International Airport Limited ("**MIAL**") is inviting bids from interested parties who are intending to carry out Ground Handling Services and the Bridge Mounted Equipment Services (the "**Services**") at the Chhatrapati Shivaji Maharaj International Airport (the "**Airport**") by way of a competitive bidding process ("**Tender Process**").
- (b) We intend to participate in the Tender Process and in relation thereto, we are in receipt of the tender notice dated [•] ("**Tender Notice**"). We acknowledge that the Request for Qualification-cum-Request for Proposal ("**RFQP**") to be issued by MIAL contains certain Confidential Information (*defined below*) with respect to *inter alia* the Services.
- (c) We note that we are required to provide the non-disclosure undertaking as a part of the Tender Process, and as pre-condition to issue of the RFQP to us. Accordingly, we have executed this non-disclosure undertaking ("**NDU**") in favour of MIAL to ensure the non-disclosure and confidentiality of such Confidential Information to be provided to us as a part of the Tender Process.
- (d) For the purpose of this NDU, "**Confidential Information**" means the Tender Notice, the RFQP, any additional documents provided as a part of the subsequent stages of the Tender Process, and everything contained therein, all documentation, data, particulars of the works and technical or commercial information made by (or on behalf of) MIAL or obtained directly or indirectly from MIAL or its representatives by us, or which is any information or data that we receive or have access to, as a result of or consequent to being a part of the Tender Process, including but not limited to the correspondence by way of e-mails, as being information of MIAL, provided that such term does not include information that was publicly known or otherwise known to us prior to the time of such disclosure.
- (e) We hereby undertake and agree as follows:
  - (i) that the Confidential Information is privileged and confidential and is received under a duty of confidentiality to MIAL;
  - (ii) we shall at all times keep the Confidential Information secret and strictly confidential;
  - (iii) we shall not directly or indirectly, disclose or distribute, reproduce, copy or communicate in any way, any Confidential Information or otherwise make it available to any person without the prior written consent of MIAL (which may be withheld in MIAL's absolute discretion) other than as permitted in this NDU;
  - (iv) we shall use the Confidential Information solely for the purpose of the Tender Process in a manner that shall not be detrimental to MIAL and not for any other purpose including, without limitation, to compete with MIAL in connection with any business carried on by it or to develop or obtain any intellectual property rights or patents.

- (v) we shall furnish Confidential Information only to those officers, employees, and advisors, who strictly need to know the Confidential Information in connection with and exclusively for the purpose of the Tender Process.
- (vi) we shall not use the Confidential Information in the future conduct of our proprietary operations or for any other transaction or contractual relationship, other than for the participation in the Tender Process;
- (vii) we shall keep (and shall ensure that any person to whom any Confidential Information is disclosed in accordance with this NDU shall keep) the Confidential Information secure and properly protected against theft, damage, loss and unauthorized access (including access by electronic means);
- (viii) we shall notify MIAL immediately upon becoming aware that the Confidential Information or any part thereof has been disclosed to or obtained by a third party (otherwise than as permitted under this NDU);
- (ix) we agree to not to reverse engineer any Confidential Information furnished by MIAL and shall not without the prior written consent of MIAL, disclose to any other person, the Confidential Information or the fact that the Confidential Information has been disclosed to us under this NDU, or any of the terms and conditions, status or other facts with respect thereto;
- (x) prior to making any disclosure of Confidential Information to any person, as permitted under this NDU, we shall procure that such persons are: (a) our officers or employees bound by confidentiality obligations; or (b) are advisors or other personnel engaged by us who are either bound by terms of engagement with us imposing the obligation to keep such information confidential or that such persons agree in writing to keep such information confidential on terms no less onerous than those contained in this NDU.
- (xi) in case our Bid (submitted pursuant to the RFQP) is not accepted or we are not adjudged the successful bidder as a part of the Tender Process, we shall immediately on demand by MIAL:
  - A. return all Confidential Information including without limitation, all originals, copies, reproductions, and summaries of Information; and
  - B. destroy all copies of Confidential Information in our possession, power or control, which are present on magnetic media, optical disk or other storage device, in a manner that ensures that the Confidential Information is rendered unrecoverable.

Further, we shall certify to MIAL that we have returned or destroyed such Confidential Information within two (2) days of such a request being made by MIAL.

- (f) We acknowledge that the signatory to this NDU has been duly authorized by us to sign and submit this NDU on behalf of the undersigned and the same shall be binding on us.

Date:

For [name of the Prospective Bidder]

[name and designation of the signatory]

## **ANNEXURE B**

### ***Bank Account Details for Payment of RFQP Fee***

Prospective Bidders interested in participating RFQP process are requested to pay the prescribed RFQP fee by way of direct transfer in the following escrow bank account during the timeline stipulated in the Tender Notice:

Name of Company	Mumbai International Airport Limited
Name of the Bank	State Bank of India
Address of the Bank	Industrial Finance Branch, B-202, Parinee Crescenzo, Plot No. C-38 & C-39, Bandra Kurla Complex, Bandra (E), Mumbai – 400 051.
Account No.	37658553534
IFSC Code	SBIN0008965

The RFQP fee paid by the Prospective Bidder is non-refundable regardless of whether the Prospective Bidder stands qualified or not.

## **ANNEXURE C**

### ***Registration Form***

(On the letter head of Prospective Bidder)

#### **Details to be provided by Prospective Bidders for e-portal registration;**

- (i) Entity Name –
- (ii) Company Registration No. –
- (iii) Registered Address –
- (iv) Permanent Account Number (PAN) –
- (v) Date of Incorporation –
- (vi) Nature of Business –
- (vii) GST Registration Number -
- (viii) Contact details of Authorized Representative of the Prospective Bidder (Nominated Person)–
  - Name :
  - Designation :
  - Address :
  - Official Email ID :
  - Mobile No. :

All information provided hereinabove are true and correct. I understand and declare that in case of any false and/ or incorrect information, the registration shall stand cancelled.

**Date:**

**For [name of the Prospective Bidder]**

Signature of Authorized Representative

[name & designation of the signatory]